

## **CALL FOR PAPERS: Guidelines for Full Paper Preparation**

It is essential that all prospective authors follow these style guidelines to ensure quality, uniformity, and timely completion. Non-compliance may result in delays or rejection. All questions are welcome.

**Deadline for Full Paper submission: 30th Sep 2022.**

### **Paper Contributions**

Final full-length papers should not exceed 10 A4-sized pages including all text, tables, figures and references.

- The paper must be written in English. (The paper may be presented in English or Spanish, as there will be simultaneous translation at the Symposium.)
- Accepted full-length papers will be included in the CD ROM, and later in the proceedings of the Symposium if accepted after a peer review.
- Papers should be sent by submitted via the website to the attention of the Editorial Committee.

### **Paper Format**

- Use a single column layout in Microsoft Word format.
- For all pages set margins in 25.4 mm (1 inch) for all sides in an A4 size (210 mm x 297 mm) paper.
- Use only Times New Roman, 12-point, single space and justified.

### **Paper Title & Authors**

- The paper title should be centered in upper- and lower-case characters, bold, font size 16 pt (initials capitalized). It should not exceed 80 characters. The title should be concise and reflect the gist of the paper.
- The name(s) of authors should be in lower case, bold, font size 14 pt.
- The author(s) affiliation(s), with complete mail address (es), should be in single space and centred in a second line below the authors. Indicate the email address of the author to whom correspondence should be directed
- Please do not use titles or degrees like Dr., Professor, etc.
- A blank single space line should follow the title. Similarly, two blank single space lines should follow the author's name(s) and address (es), before the abstract first line.

### **Abstract & Keywords**

- The abstract of the paper should be no more than 250 words. The abstract should be self-contained and understandable by the general reader.
- Leave blank one single space between last line of abstract and line of key words.
- Use the word "Keywords" as the title in boldface Times New Roman 11 pt.
- Three to six keywords are recommended. Do not use acronyms in the list of keywords.
- Leave two blank single space lines after the keywords, and then begin the main text.

## **Main text**

- Type your main text in Times New Roman 12 font size, single space and justified.
- All headings should be in bold type, left justified, all capitals on a separate line.
- Do not use footnotes. Do not use pagination because page numbers are going to be included when editing the CD-ROM.
- Figures and Tables should be numbered consecutively and separately as they appear in the text.
- Tables should be composed in Word format or imported direct from Microsoft Excel or other statistical programs.
- Figures should be placed in the paper, but also supplied separately in high resolution JPEG or TIFF formats.
- All figures and tables should have a caption. Figure captions are to be centered below the figures and table captions above the tables. Tables and figures must be self-explanatory.
- Photographs, colour or black/white, should have good contrast. For the production of the CD-ROM color photographs are acceptable, but they will be printed in black and white in the printed proceedings.

## **References (Bibliography)**

References should be listed at the end of the paper in alphabetical order, without numbering. The bibliography should include only those references cited in the text.

References cited in the text should indicate the name(s) of up to two authors only, followed by the year of publication (Anderson and Govinda, 2007). Use *et al.* in italics in the case of more than two authors (Anderson *et al.*, 2007). If more than one reference exists on the same topic, then the following reference should be added separated by a semi colon (;).

**Personal Communication:** Cite in the text as (W. Roca, personal communication) or (W. Roca, pers. comm.)

Citation of references in the Bibliography should follow standard rules. Abbreviate the titles of journals using standard practice. Below are some examples of citations in the **References list:**

- Example 1: Anderson, P.; Kapinga, R.; Zhang, D.; Hermann, M. 2007. Vitamin A for Africa in Sub-Saharan Africa. Proceedings 13th ISTRC Symposium, Tanzania, November 2003. pp 711-720.
- Example 2: Gooding, H.J.; Campbell, J.S. 1964. The improvements of sweet potato storage by cultural and chemical means. *Em. J. Exp. Agric.* 32, 65-75.

Example 3: Wolf, J, A. 1992. Sweet Potato. An Untapped Food Resource. Cambridge University Press, Cambridge, United Kingdom